

CONSTABLES' TRAINING BULLETIN

NUMBER 111**APRIL 2023**

2023 Training Information

Please enroll into the 8-Hour Prisoner Transport Continuing Education Training and Annual Firearms Qualification Courses by **May 31, 2023**. You may not get the class or location of your choice if you enroll after this date. Several of these Courses may be combined or cancelled at least 60 days prior to the class start date due to not meeting required enrollment minimums.

Constables and deputy constables must successfully complete the 20-Hour Continuing Education Course in 2023 to renew their certifications for 2024. Based upon successful completion of Continuing Education by **Friday, November 17, 2023 at 5:00 pm**, constables and deputy constables will be issued certification cards in December 2023, which will indicate certification for 2024.

2023 Constables' Continuing Education Training Requirements:

Prisoner Transports (8-Hours classroom) – Make sure that you are enrolled into the 8-Hour classroom portion to meet the 2023 Continuing Education training requirements

Legal Updates (3-Hours online) – Available in Canvas, must be completed by November 17, 2023 at 5:00 p.m.

Disease of Addiction (4-Hours online) - Available in Canvas, must be completed by November 17, 2023 at 5:00 p.m.

De-escalation (4-Hours online) – Available in Canvas, must be completed by November 17, 2023 at 5:00 p.m.

Temple's Canvas Help Desk

When leaving messages for the Canvas Help Desk, be sure to include your full name (first and last) and telephone number including area code. Please speak clearly and slowly so that the correct information can be obtained for a return call. Please leave a message if the call cannot be answered, no return call can be made unless a message is left with the appropriate information.

Canvas Help Desk staff do not have access to the constables' personal contact information in CCETS.

Constables' Education and Training Board Members:

Craig Westover
Board Chair
Patricia Norwood-Foden
Board Vice Chair
Harry Albert
Honorable Wilden Davis
Francis C. Peitz, Jr.
Major William Cawley



Lt. Governor Austin A. Davis
Chairman, PCCD

Michael Pennington
Executive Director, PCCD

John Pfau
Manager,
Bureau of Training Services

Basic Training and Basic Firearms Training Course Cancellations

The following Basic Training and subsequent Basic Firearms Courses have been cancelled due to low enrollment:

NW01BT23 and SE02BT23

NW01BF23, SE02BF23, and SE03BF23

The only remaining 2023 Basic Training and Basic Firearms Training Courses are:

SW02BT23 – Harrisburg Area Community College – July 7, 8, 9, 14, 15, 16, 21, 22, 23, 28, 29 and 30, 2023

NE01BF23 – Cabin Armory – May 5, 6, 7, 12, 13 and 14, 2023

SW03BF23 – Harrisburg Area Community College – September 22, 23, 24, 29, 30 and October 1, 2023 (Dates have been changed from August 4, 5, 6, 11, 12 and 13, 2023)

Accessing Canvas and the Online Subject Training

In order to access Canvas and the constables' online training subjects, you must open a new web browser on your computer. Take note of the minimum technical requirements Canvas supports for the following web browsers.

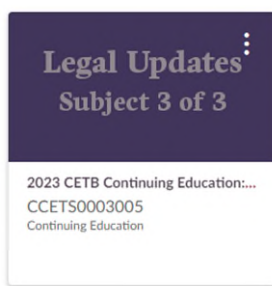
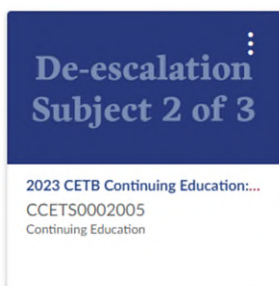
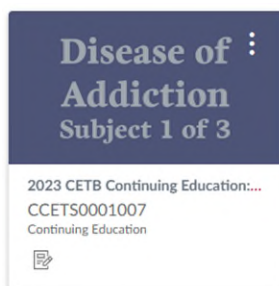
- a. Chrome 86 and 87 (Windows & Mac)
- b. Firefox 83 and 84 (Windows & Mac)
- c. Microsoft Edge 86 and 87 (Windows only)
- d. Safari 13 and 14 (Mac only)

Internet Explorer is NOT recommended for use during this training. The following information is from the Microsoft Webpage: Internet Explorer (IE) 11 is the last major version of Internet Explorer. On June 15, 2022, the Internet Explorer 11 desktop application is no longer be supported on certain versions of Windows 10. Customers are encouraged to move to Microsoft Edge, which provides support for legacy and modern websites and apps.

Note: do not disable or block updates to your web browser. If you do, you may miss important security patches, technical fixes, and software updates needed by Canvas to run properly.

Do not attempt to take the training on a cell phone or any mobile device.

Below is a listing of the modules contained within each of the three online subjects, each module must be completed in its entirety, including achieving a passing grade on the Final Examination for each online subject.



Accessing Canvas and the Online Subject Training continued

Subject 1 of 3 – Disease of Addiction Subject (Each online subject begins with a “Start Here” module):

Module 1. Managing Addiction (7 activities to complete, which include videos and two knowledge checks)

Module 2. Supporting Individuals Experiencing Addiction (9 activities to complete, which include videos and one knowledge check)

Course evaluation

Final Examination

Subject 2 of 3 – De-escalation Subject (Each online subject begins with a “Start Here” module):

Module 1. Procedural Justice (9 activities to complete, which include videos and two knowledge checks)

Module 2. Critical Decision-Making Model (CDM) (9 activities to complete, which include videos and two knowledge checks)

Module 3. De-escalation (11 activities to complete, which include videos and two knowledge checks)

Course evaluation

Final Examination

Subject 3 of 3 – Legal Updates Subject (Each online subject begins with a “Start Here” module):

Module 1. Legal Residency for Constables and Deputy Constables (4 activities to complete, which include videos and one knowledge check)

Module 2. Constables and Excessive Use of Force (6 activities to complete, which include videos and one knowledge check)

Module 3. Minor Rule Changes (5 activities to complete, which include videos and one knowledge check)

Course evaluation

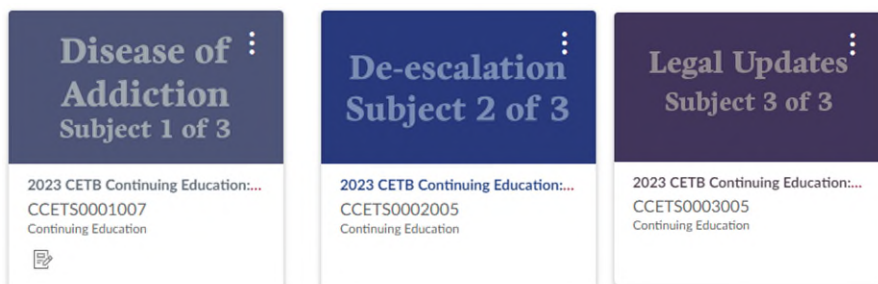
Final Examination

At the end of each subject, you will be required to complete a course evaluation and a 10 question “Final Examination.” **Please make sure you allow at least 30 minutes to complete the final examination. Do not log out of Canvas during the examination.** If you do log out of Canvas during the examination, your grade will be based upon the number of questions you have completed at the time you logged out of Canvas.

Upon completion of the examination, if you have passed, you will be notified. You will receive a “Congratulations! You have successfully completed the subject.”

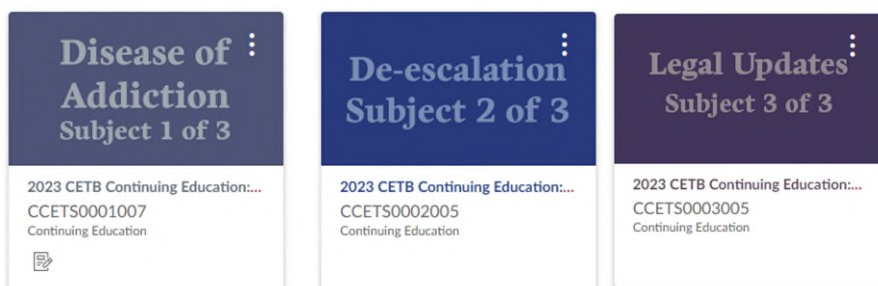
Accessing Canvas and the Online Subject Training continued

You will need to go back to your “Dashboard” on the left side of the screen to access and complete the other online subjects. Click the “Dashboard” icon on the toolbar going down the left-hand side of your computer screen. You will then see the tiles below for the 2023 online subjects. Please make sure you complete all three online subjects! Failure to do so will result in your not being re-certified in 2024.



Locating Bonus Resources in Canvas

Please use the following instructions to locate Bonus Resources in Canvas. Locate the appropriate class tile on the Canvas Dashboard. For this example, we will be using CETB Continuing Education: Disease of Addiction. Click on the tile to enter the online subject.



Once you on the online subject “Home Page” which should look like the image below:



Locating Bonus Resources in Canvas continued

In the upper left-hand corner of the page you will see a menu that lists “Home, Modules, Syllabus, and Assignments” Please click on “Modules” link.

When you click on “Modules” you will see the top of the screen for all course materials. It should appear as shown on Page 5.

Continuing Education

- Home
- Modules**
- Syllabus
- Assignments

▼ Course Overview

- Watch: Course Navigation
- Watch: Course Overview
- Read: Course Timings

▼ Module 1: Understanding Addiction

- Module 1 Overview
- Watch: Understanding addiction as a disease
- Watch: History of the recent opioid crises
- Activity: Resource Exploration
- Watch: Becoming trauma aware
- Knowledge Check 1.1
6 pts
- Watch: Understanding the role of stigma and implementing communication strategies

Scroll down through all course materials to the very bottom of the page. If your course incorporates Bonus Resources (this will hold any case law discussed in class, articles, and other relevant but unrequired materials to supplement the training curriculum), it will always be at the very bottom of all course content as shown on page 6.















Locating Bonus Resources in Canvas continued

Home

Modules

Syllabus

Assignments

▼ Bonus Resources	
	FR-ACT 
	PCCD Narcan Information 
	PA Department of Health 
	Centers of Excellence 
	Single County Authority 
	Get Help Now Tool 
	FR-ACT Trainee Material.docx
	FR-ACT Master Slides.pptx

In any subject of training, please be sure to scroll to the bottom of the “Modules” page every time to see if there are Bonus Resources available. You can access and reference these materials at any time during the online training, or after the online training has been concluded. It is strongly recommended that each student read through these materials in support of the training content presented.

Weapon Mounted Optics on Firearms

At the February 9, 2023 Board meeting, the Board voted that no weapon mounted optics can be used during any future 40-Hour Basic Firearms Training Courses. This Course must be successfully completed only using open (“iron”) sights on the firearm.

Weapon Mounted Optics are permitted at the Annual Firearms Qualification Courses.

New Weapon Information

If you plan to use a new weapon that is not currently listed in CCETS, this information can be updated in CCETS under the Firearms link on the left navigation bar of the Constable's profile page. Weapon information cannot be deleted for firearms that are attached to a previous firearms certification periods.

Contact Information

The Training Delivery Constables' Coordinators contact information is as follows:

East Region: Anthony Luongo, Temple University, Constables Training Coordinator – 267-468-8661 (work) – anthony.luongo@temple.edu (Email)

West Region: Tony Mucha, PSU-Justice & Safety Institute (JASI) – 814-865-8051 (work) – txm52@psu.edu (Email)

If you have questions regarding certification, training, insurance, or where to send your election certificate or appointment order, PCCD Program Staff are available by both email and phone:

Note: THESE ARE NOT CONTACTS FOR CLASS ENROLLMENT

Tracy Beaver – trabeaver@pa.gov and 717-265-8552

Nick Hartman – nihartman@pa.gov and 717-265-8551

Sherry Leffler – sleffler@pa.gov and 717-265-8554